

# SCHEDULE OF FEES 2022



**The Cathedral School**  
of St Anne & St James  
T O W N S V I L L E

## NEW ENROLMENTS

Application Fee – Prep to Year 12 – payable on application for enrolment \$300 (non-refundable)

Confirmation Fee – Prep to Year 12 – payable on acceptance of a place  
(Includes a once-only contribution of \$100 to the Past Students' Association) \$100 (non-refundable)

## TUITION FEES

	Annual Fee	Term Fee	52 Weeks
Early Primary Years P – 3	\$8,850	\$2,212.50	\$170.20
Upper Primary Years 4 – 6	\$9,780	\$2,445	\$188.10
Middle School Years 7 – 9	\$11,950	\$2,987.50	\$229.81
Senior School Years 10 – 12	\$12,850	\$3,212.50	\$247.12

### Sibling Discounts

Second child – 20% discount

Third child – 25% discount

Fourth & subsequent children – 50%

### Family Maximum Tuition Fee

\$24,570	\$6,142.50	\$472.50
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### Boarding Fees

Full boarding (7 days)	\$19,800	\$4,950	\$380.77
Weekly boarding (5 days)	\$16,250	\$4,062.50	\$312.50

### Building Fund

Please support the school's ongoing development through this voluntary & tax deductible contribution.

\$400	\$100
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## OTHER LEVIES AND CHARGES

The Tuition Fee is an all-inclusive fee covering all compulsory school programs and activities, except for Outdoor Education camp fees and levies to cover costs of some elective subjects or activities. See below for these charges.

Students may also choose to take advantage of a range of extracurricular programs offered by the School. These include Music, Speech & Drama, School Bus Services, Outside School Hours Care and other activities. Charges for these will be added to accounts as and when they occur. Please note the specific conditions regarding notice of withdrawal from any extracurricular activity (as detailed on the booking form for each activity).

## OUTSIDE SCHOOL HOURS CARE (IF REQUIRED)

Annual Application Fee (applies to external applicants only)	Prep – Year 6	\$300
Before School Care (7am – 8.30am)	Prep – Year 6	\$14 per session
After School Care (3pm – 6pm)	Prep – Year 6	\$22 per session
Vacation Care (7am – 6pm)	Prep – Year 6	\$65 per day

Please note: since government subsidies apply to Outside School Hours Care, a separate account will be issued for this service.

## OUTDOOR EDUCATION FEES

The annual Outdoor Education Camp is an integral element of the curriculum at The Cathedral School and attendance is compulsory for all students. The payment of the annual fee is split over four terms, and cannot be refunded due to the substantial overhead costs of running the program.

	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Annual fee	\$245	\$495	\$495	\$650	\$1,800	\$1,100	\$700	\$950	\$1,295
Term fee	\$61.25	\$123.75	\$123.75	\$162.50	\$450	\$275	\$175	\$237.50	\$323.75

## SUBJECT & ACTIVITY LEVIES

Some elective subjects or activities incur significant costs in equipment, registration or consumable materials – additional charges will apply as listed below. One-quarter of the annual fee is charged each term.

SUBJECT FEES	Applies to	Term Fee
Product Design Technology	Years 9 – 10	\$65
Food Textiles Technology	Years 9 – 10	\$47
Visual Arts	Years 8 – 12	\$30
Hospitality Practices	Years 11 – 12	\$60
Technology Studies/Furnishing	Year 11 – 12	\$65
Diploma/Certificate courses	Years 11 – 12	Individual certificate costs

## INTEREST ON OVERDUE ACCOUNTS

5% interest will be charged on all account balances that are not paid by the due date.

## CONDITIONS FOR PAYMENT OF SCHOOL ACCOUNTS

'Fees' for a student at The Cathedral School, where that term is used in the Conditions for Payment of School Accounts, shall comprise of all the fees, levies and charges listed herein (as updated from year to year) that are applicable to that student.

These Conditions apply to all accounts used for fees and other charges incurred by families of students who have attended the School in the past, who currently attend the School, and who will attend the School in the future.

All persons who sign the student's Application for Enrolment and/or Enrolment Contract are jointly and severally liable for paying school fees. Any variation to this condition will require signed consent by all parties, including the School.

The School's Board of Directors has the discretion to vary conditions regarding payment of accounts, charging of interest and cancellation of enrolment.

# SCHEDULE OF FEES 2022

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## 1. FEES & CHARGES

### Enrolment Fees

The Application Fee is payable upon application for enrolment with the School – this is an administrative fee and is not refundable. The Enrolment Confirmation Fee is payable upon acceptance of a place at the School – this fee is not refundable. It includes payment of a once-only contribution to the Past Students' Association.

### School Fees

Fees and levies are set annually but may change during the year. They are charged on a 'per term' basis, with each term being 25% of the annual fee.

All fees and levies are compulsory except for the Building Fund contribution which is a voluntary and tax deductible payment to support the School's ongoing development.

Fees will not be refunded, except where fees have been paid in advance and the student departs the school after having provided the required one term's notice.

### Sibling Discounts

Family rebates apply to families with more than one child enrolled in classes from Prep to Year 12. This sibling discount is applied to the Tuition Fees as follows:

**Second child – 20%**

**Third child – 25%**

**Fourth & subsequent children – 50%**

### Family Maximum Tuition Fee

Families with three or more children enrolled in classes from Prep to Year 12 will be protected by a new 'Family Maximum' tuition fee. This will take effect if the total tuition costs (after applying all relevant discounts) is above this nominated figure.

### Other Charges

Other charges (e.g. extracurricular activities) are added to accounts as and when they occur. A monthly statement of account will be issued if any items have been added during that month, or if the account has an outstanding balance.

### Uniform and Stationery Purchases

Items which are for sale at the School Retail Shop are to be paid for at the time of purchase and can be made using cash, cheque, debit or credit card. These purchases cannot be added to school accounts.

## 2. PAYMENTS

### Payment of School Accounts

Fees and levies are charged to accounts prior to the commencement of each new term (4 terms per year). Other charges are added to accounts as and when they occur.

**Term fees are due and payable on the first day of each term, but families may opt to pay for a full semester or year in advance, or request approval to pay fees by instalments.**

A monthly Statement of Account will be issued and the outstanding balance is due and payable before the end of the following month, or as stipulated in an approved payment arrangement.

Payments made to accounts are receipted to accounts on the date of their receipt by the School and are applied to the oldest charges on the account at the time of receipt. There is no exception to this for any specific charges.

### Discounts for Early Payment

A discount of 3.00% of Tuition Fees paid is available for payment of a full academic year's fees prior to commencement of the academic year. A discount of 1.25% of Tuition Fees paid is available for payment of a full semester's fees prior to commencement of the semester.

### Fees Paid in Advance

Fees paid in advance are held in trust and are refunded upon student withdrawal, provided one term's notice of withdrawal of the student is given in writing to the School.

### Fees Paid by Instalments

Families may request an individual payment arrangement to allow for periodic payments of school accounts. Weekly, fortnightly or monthly instalments may be paid by direct debit from your nominated bank account or credit card. Please complete the Payment Intentions Form on eCat if you wish to pay your account by instalments, or if you wish to change your payment arrangements at any time.

Failure to comply with an approved payment arrangement will negate the payment arrangement and conditions under 5. 'Non-payment of Fees' will apply.

## 3. GOVERNMENT OR OTHER SUBSIDIES, ALLOWANCES OR GRANTS

Families who receive Government or other subsidies, allowances or grants must advise the School upon application for enrolment of a student, or immediately they become aware of their entitlement. The family must advise the School of the name, nature and extent of any funding provided to them which is to be paid directly by the paying institution to the School, to enable the School to provide for this information in administration of the family's account.

## 4. CHANGES IN ENROLMENT STATUS

### Temporary Absence

No deductions from fees are allowed for delays in students returning to School, for absence during a term, or for the earlier completion of Year 12. At the Principal's discretion, a holding fee of one-half of a term's fees may be charged to retain a place for a student who will be absent for one term (or more) in any school year.

### Change of Boarding Status

One term's notice is required for a boarding student to change status to weekly boarding or day student. In the absence of this notice, full boarding fees will be charged for that term, unless otherwise agreed by the Principal.

### Withdrawal of Enrolment

Student withdrawal must be notified in writing to the Registrar one term prior to departure date. For students not continuing the following year, notice is required by the first day of fourth term. In the absence of this notice, one-half of a term's fees will be charged, unless otherwise agreed by the Principal.

## 5. NON-PAYMENT OF FEES

If payment of an account is not received in accordance with the requirements of Clause 1, then the account is overdue.

### Interest

Interest is charged on all overdue balances at the rate determined by the School Board by annual review; such rate to be notified at the base of the Schedule of Fees.

Payments received during the month that only partially pay the opening balance will reduce the amount on which interest will be charged by the amount of the receipt.

### Rights of the School on Non-Payment of Fees

The School reserves the right to cancel a student's enrolment for non-payment of School Fees from the end of any term, if fees for that term are still outstanding.

The School reserves the right to cancel a student's participation in any extra-curricular activity that incurs an additional cost if fees are outstanding.

The School reserves the right to withhold School documentation if there are any monies outstanding.

### Debt Collection

The School reserves the right to use debt-collection agencies to retrieve overdue payments. Should an overdue account be referred to a solicitor or licensed commercial agent, all costs incurred will be borne by the account holder.

## 6. METHODS OF PAYMENT

School Accounts are managed by the School's central administration situated in Heatley House. The office is open from 8am to 4pm during school term.

School Accounts can be paid using any one or more of the methods of payment listed below.

- By logging in to the Parent Lounge via the school website
- By BPay using information as indicated on the base of the Statement of Account Remittance Advice
- Over the counter at the office using cash, cheque, debit or credit cards
- By mail using cheque, or a completed Statement of Account Remittance Advice for credit cards
- By telephone using credit cards

Please note: The School does not accept Diners Club cards. Password protected debit and credit cards can only be used over the counter at the office.

### Account Queries

Any query with a School Account should be immediately notified to the School's accounts office to enable staff to clarify information or rectify errors.

Email: [accounts@cathedral.qld.edu.au](mailto:accounts@cathedral.qld.edu.au)